

# WHERE TO START



## WHERE TO GET ASSISTANCE



The Regional Office of Small Business Utilization (SBU) is GSA's advocate for small, minority, women, veteran and service-disabled veteran owned businesses and businesses located in HUBZone census tracts. Our mission is to promote increased access to GSA's nationwide procurement opportunities.

The SBU is responsible for developing and implementing small business programs mandated by law. GSA's small business programs nurture entrepreneurial opportunities, open doors to new business horizons and enhance technological capabilities.

The SBU can provide information, assistance and marketing advice concerning current bidding opportunities at GSA's FedBizOpps electronic posting system, general business counseling services, and information on various government contracting and procurement preference programs.

Our outreach activities make it possible for the small business community to meet key contracting experts and be counseled on the procurement process. This includes procurement networking sessions, workshops, inter-agency networking sessions, trade fairs, roundtable discussions and procurement conferences.

The SBU should be one of your first points of contact if you are interested in doing business with the Federal Government. The Southeast Sunbelt Region 4 serves the states of Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina and Tennessee.

Contacts: Mildred W. Quinley, Director  
Rebecca Vanover, Small Business Development Specialist  
404-331-5103

Located at 77 Forsyth Street, Room 640, Atlanta, Georgia 30303

Region 4 has set the following goals for small business participation in fiscal year 2003:

<u>Category</u>	<u>Goals</u>
Total Small Business	50%
Section 8(a)	5%
Small Disadvantaged (SDB)	12%
Total SDB	17%
Women-owned	5%
HUBZone	3% (Increased from 2.5% in FY '02)
Service-Disabled Veteran	3%

Our Fourth Quarter Fiscal Year 2002 (October 1 to December 31, 2002) Small Business Program Goal **Achievements**

<u>Category</u>	<u>Goals</u>	<u>Achievement</u>
<b>TOTAL</b>		<b>\$1,082,352</b> (dollars are in <b>thousands</b> )
Total Small Business	50%	\$502,571 (46.43%)
Section 8(a)	5%	\$ 75,806 (7%)
Small Disadvantaged (SDB)	12%	\$ 88,925 (8.22%)
Total SDB	17%	\$164,731 (15.22%)
Women-owned	5%	\$110,230 (10.18%)
HUBZone	3%	\$ 20,020 (1.85%)
Service-Disabled Veteran	3%	\$ 19 (0.002%)

## FINDING CONTRACTING OPPORTUNITIES ON THE FEDERAL BUSINESS OPPORTUNITIES (FEDBIZOPPS) WEBSITE

The GSA Federal Supply Service (FSS) uses the FEDBIZOPPS (FBO) to post the solicitations for its Federal Supply Schedules Program. Business opportunities are now limited; to those posted in the last 30 days. GSA's Multiple Award Schedule solicitations have a continuous open season with no closing date and may be listed as an archived document.

Please note that GSA is using FBO as one of its primary tools for reaching business owners nationwide. FBO, unlike the Commerce Business Daily, posts solicitations above and below the \$25,000 threshold.

1. LOG ONTO THE INTERNET AT <http://www.fbo.gov>
2. SELECT: Find Business Opportunities, Press GO
3. If you already know the solicitation number, scroll down to SEARCH BY SOLICITATION/AWARD NUMBER. Skip down to Instruction #5 on this page.
4. SCROLL DOWN TO "PROCUREMENT CLASSIFICATION CODE," CHOOSE THE ONE(S) THAT APPLY TO YOUR PRODUCT OR SERVICE LINE. HIGHLIGHT ONE CODE AT A TIME.
5. SCROLL DOWN TO "SEARCH BY AGENCY." HIGHLIGHT EACH AGENCY ONE AT A TIME OR HIGHLIGHT GENERAL SERVICES ADMINISTRATION.
6. PRESS "START SEARCH" BUTTON.
7. SCROLL DOWN TO LOCATE SYNOPSES, SOLICITATIONS, AMENDMENTS AND MODIFICATIONS.
8. PRINT SELECTED SOLICITATION.

Click on Acquisition Notification Service to receive e-mail notices of bidding opportunities. You may choose solicitation number, a particular agency, product/service classifications, or all procurements. Follow the onscreen instructions to complete your online registration.

Regional Office of Small Business Utilization  
Southeast Sunbelt Region  
404-331-5103

As the Federal Government moves toward a paperless system, we are relying very heavily on the Internet as a means for potential bidders to keep up with all the changes that are occurring at Federal agencies. The following provide information regarding federal contracting and procurement.

GSA FEDBIZOPPS ELECTRONIC POSTING SYSTEM	<a href="http://www.eps.gov">http://www.eps.gov</a>
GSA HOME PAGE	<a href="http://www.gsa.gov">http://www.gsa.gov</a>
FORECAST OF GSA CONTRACTING OPPORTUNITIES	<a href="http://www.gsa.gov/oed">http://www.gsa.gov/oed</a>
GSA SUBCONTRACTING DIRECTORY	<a href="http://www.gsa.gov/oed">http://www.gsa.gov/oed</a>
GSA PROCUREMENT DATA SYSTEM (FPDS)	<a href="http://www.fpds.gsa.gov/staff/oppe/fpds/fpds.htm">http://www.fpds.gsa.gov/staff/oppe/fpds/fpds.htm</a>
SMALL BUSINESS ADMINISTRATION	<a href="http://www.sba.gov">http://www.sba.gov</a>
INDEX OF GOVERNMENT INFORMATION	<a href="http://www.fedworld.gov">http://www.fedworld.gov</a>
PROCUREMENT TECHNICAL ASSISTANCE CENTERS	<a href="http://www.rcacwv.com/ptac.htm">http://www.rcacwv.com/ptac.htm</a>
CODE OF FEDERAL REGULATIONS	<a href="http://www.access.gpo.gov/nara/cfr">http://www.access.gpo.gov/nara/cfr</a>
CONSUMER INFORMATION CENTER	<a href="http://www.pueblo.gsa.gov">http://www.pueblo.gsa.gov</a>
FEDERAL MARKETPLACE-PROCUREMENT RESOURCE GATEWAY	<a href="http://www.fedmarket.com">http://www.fedmarket.com</a>
CATALOG OF FEDERAL DOMESTIC ASSISTANCE	<a href="http://www.cfda.gov">http://www.cfda.gov</a>
ONE STOP ONLINE ACCESS TO GRANTS	<a href="http://www.grants.gov">http://www.grants.gov</a>
GOVERNMENT WIDE INFORMATION	<a href="http://www.firstgov.gov">http://www.firstgov.gov</a>
FEDERAL ACQUISITION REGULATIONS (FAR)	<a href="http://www.arnet.gov">http://www.arnet.gov</a>



## DOING BUSINESS WITH



General Services Administration  
Regional Office of Small Business  
Utilization  
77 Forsyth Street, NW, 6<sup>th</sup> Floor  
Atlanta, Georgia 30303  
404-331-5103  
Fax 404-331-1721

Sunbelt Region serves Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee

The General Services Administration (GSA) provides support to other Federal Agencies in the form of supplies, services, vehicles and workspace. If you are interested in doing business with GSA, the Regional Office of Small Business Utilization (SBU) should be your first point-of-contact. SBU counselors can explain the contracting and procurement process, provide information and marketing advice concerning current contracting opportunities, general business counseling and how your business can benefit from the Procurement Preference Program.

SBU implements the acquisition-related sections of the Small Business Act (15 U.S.C. 631, Part 19). The Procurement Preference Program, an aspect of GSA's Small Business Program, establishes contract set-aside goals for businesses that are small, small disadvantaged, 8a certified, woman-owned, veteran-owned, service disabled veteran-owned and HUBZone certified. If there is a reasonable expectation of receiving two or more bid proposals from small businesses, the contractor may reserve the contract as a small business set-aside.

The three major contract areas within GSA are the Public Building Service (PBS), the federal builder and landlord; Federal Supply Service (FSS), contractor of commercial goods, vehicles and most services; and Federal Telecommunication Service (FTS), the federal telecommunications manager. SBU can help you

determine the appropriate supply category of your products or services.

GSA contracts provide many opportunities for small businesses and covers a broad spectrum of quality name brand supplies and equipment, from industrial products to office products.

Services are the fastest growing contract category of GSA. Currently, service include building design, construction, and related maintenance, repair and alteration; law enforcement and security; professional and administrative support services; travel and transportation; consulting; environmental; marketing/public relations; media and conference planning; video productions and duplication; ADP and telecommunications; language and interpretation; parcel pickup and domestic delivery; training and test administration; grounds maintenance; elevator inspection and corporate contracts.

For details on the FSS Schedules Program, access the FSS Contractor Guide at [www.fss.gsa.gov/contractorguide](http://www.fss.gsa.gov/contractorguide). For a list of the current products and services included in the FSS Schedules Program, access the FSS Schedules e-Library at [www.gsaelibrary.gsa.gov](http://www.gsaelibrary.gsa.gov).

### HOW TO INCREASE YOUR FEDERAL BUSINESS OPPORTUNITIES

For contracting opportunities and to obtain solicitations, access Federal Business Opportunities (fedbizopps) at

[www.fbo.gov](http://www.fbo.gov). Each Synopsis specifies which products or services are being solicited. Print the Solicitation, any Modifications and Amendments and read thoroughly to ensure complete understanding of the scope of the contract. Government contracting is governed by the Federal Acquisition Regulations (FAR). Solicitations reference the applicable parts of the FAR, accessible at [www.arnet.gov](http://www.arnet.gov). Complete the bid documents and submit for consideration. Submission of a bid proposal does not guarantee you a GSA contract. Your business must be financially sound and obtain a Dun and Bradstreet references check. You must include a copy of this report with all GSA bid proposals.

If your products or services can be classified under more than one solicitation or acquisition center, you may want to consider participating in the corporate solicitation. This solicitation includes all items under every solicitation we issue. The corporate solicitation provides a single entry into the Schedules Program and allows you to expand your menu of commercial offerings and reduce both yours and GSA's administrative costs by minimizing duplication. You may also consider contract team arrangements in which participating vendors have individual GSA contracts that, when combined, form a complete, one-stop procurement entity for federal use.

Access the Subcontracting Directory at [www.gsa.gov/oed.htm](http://www.gsa.gov/oed.htm) for prime contractors who are seeking subcontractors.

On October 31, 2002, the Central Contractor Registration (CCR) and PRO-NET will be integrated to create a single, user-friendly acquisition system. You must complete a profile on the PRO-NET system at [www.sba.gov](http://www.sba.gov). PRO-NET is a major marketing development tool for small businesses seeking to do business with the Federal government and prime contractors. It is a major marketing research tool for government contracting officers and commercial buyers seeking small business sources. To do business with the Department of Defense (Military), it is necessary to register on CCR at [www.ccr.gov](http://www.ccr.gov). You will need to obtain a DUNS number prior to registering in the CCR. To obtain your free nine-digit identification number, contact Dun & Bradstreet, Inc. at 1-800-333-0505.

Check SBA's homepage to determine if your business is located in a HUBZone. If so, you may wish to obtain certification from SBA in order to compete for contracting opportunities set aside for HUBZone firms. However, it is not necessary to obtain certification to bid on opportunities set aside for small businesses, in general.

You may market directly to federal agencies and military bases for small dollar procurements. Access agency web sites for tips and trends. Study their federal budgets and buying patterns to determine their procurement priorities. Develop simple marketing strategies targeting specific customer agencies, outline your capabilities; be realistic. Many small

businesses choose this direct method rather than pursue a contract with GSA. Regular contact keeps the agencies aware of your continued interest in doing business with them. Be "pleasantly persistent." To obtain a free listing of federal agencies, VA hospitals and military bases in our region that may have direct procurement, contact our office at 404-331-5103, leave your address and ask for a Government Purchasing Activities Directory. However, even those listed may prefer to use current GSA contractors.

For faster, smoother payment, be prepared to accept the government Visa card as payment. Vendor payments will be made on the basis of electronic funds transfer (EFT) information contained in CCR. In order to be paid, all firms doing business or who are interested in doing business with the Federal government will have to be registered in CCR.

Increase your federal contacts and expand your network by attending trade shows, conferences, seminars, etc., to meet directly with federal representatives. Always be prepared to promote your company by carrying business cards and marketing material. To increase your overall business opportunities, join business organizations, Chambers of Commerce or form networks with other small businesses whose products or services complement yours.



## HOW TO OBTAIN A GSA FEDERAL SUPPLY SCHEDULE CONTRACT



Thank you for your interest in doing business with the General Services Administration (GSA). GSA awards contracts for many goods and services on behalf of other Federal agencies and military departments. We contract primarily for "common-use" commercial products and services.

GSA's Federal Supply Service (FSS) is responsible for managing the GSA Federal Supply Schedules Program. A Federal Supply Schedule is a listing of contracts awarded by FSS. FSS awards contracts to multiple companies supplying comparable services and products. Schedule contracts are awarded to responsible companies supplying comparable services and products. Schedule contracts are awarded to responsible companies that offer commercial services or products, at varying prices, provided that prices are determined fair and reasonable. GSA's negotiation objective is commonly known as "most favored customer" pricing. Once FSS awards the contracts, buying members order directly from the Schedule contractor.

If you provide products and services, a GSA Federal Supply Schedule contract will help you secure work with other Federal agencies and military departments. It is an excellent way to get your foot in the door of a Federal agency and military procurement. Federal Supply Schedules are the preferred method of procurement for Department of Defense activities and many civilian agencies.

Listed below are steps that will help you get started in pursuing a GSA Federal Supply Schedule contract:

**Identify the Schedule** that covers your product your service. To determine if your product or service is covered by a Schedule, access our Schedules E-Library via [www.fss.gsa.gov/schedules](http://www.fss.gsa.gov/schedules). Click Schedules E-Library under Related Links, bottom right margin. You can search by schedule, number, keyword, or phrase to find a schedule match, or you can review the complete list of schedules. Go to [www.gsa.gov](http://www.gsa.gov) and click Commercial Services and Products on GSA Schedules; click Services and Products on 1<sup>st</sup> paragraph to visit the list of available links to the appropriate office. NOTE: If your business line is diverse and falls within several different GSA Schedules, you may wish to pursue the "Corporate Contracting" route. This is a single award schedule contract that will cover our entire business line. The solicitation number for the Corporate Contract is FCO-00-CORP-0000C. Email questions to [corporate@gsa.gov](mailto:corporate@gsa.gov) or call 800-241-7246.

**Obtain a copy of the Federal Supply Schedule solicitation** for your particular product or service on the Internet at [www.fedbizopps.gov](http://www.fedbizopps.gov). Click Vendors; click arrow for drop-down menu; scroll to and click GSA; click locations for FSS; scroll to appropriate office; click posted dates or classification code (the schedule number you chose). Select appropriate solicitation; download and print out latest version of solicitation and all related synopses, amendments, modifications, etc. Direct all FBO related questions/problems to the FBO staff at 877-472-3779 or email [fbo.support@gsa.gov](mailto:fbo.support@gsa.gov).

**Complete all information in the solicitation.** Read the solicitation document thoroughly. If you have questions, call the point of contact listed in the solicitation. Obtain a past performance evaluation report on your company, make sure you are financially sound; make sure your pricing is in the competitive range, submit copies of your commercial price list (we expect to receive a discount equal to or better than your "most favored customer", then sign and date your offer.

**Submit your offer** to the address listed in the solicitation. After your offer (with attachments) has been received in the acquisition center, a contract officer will evaluate your offer and contact you to begin negotiations.

**Congratulations** if you are awarded a GSA contract. A GSA "number" is simply a contract number. Your contract number, company name, socio-economic designation, and all other pertinent information will be added to the Schedules E-Library so that federal agencies and military departments will see that you have a contract and are ready to do business with them. The Schedules E-Library is the official and only online source for contract award information. Information is updated daily.

**Market your product or service through GSA Advantage.** Once the GSA Schedule contract is awarded, be ready to market your product or service to the federal Government and military. GSA Advantage is an electronic online shopping and ordering system. GSA Advantage provides online access to several thousand contracts and millions of products and ser-

vices. Federal agencies and military have the capability to order directly from the desktop/PC. All new contracts are required to be on GSA Advantage within six months from contract award. GSA Advantage is an excellent marketing tool. Take advantage of what GSA Advantage can do for YOU.

FSS has awarded many small business Federal Supply Schedule contracts. In fact, most of our schedule contractors are small. Agencies ordering again small business schedule contractors can count these orders toward their small business procurement goals. This is another reason agencies like to use the Federal Supply Schedules. So, come on, get on board.



## FEDERAL SUPPLY SCHEDULES LISTING

Schedule Number	Description of Products and/or Services	Solicitation Number	Acquisition Office Symbol (See Pg. 15)	Contracting Point of Contact Name or Email	Contact Person Phone Number
00CORP	<b>CORPORATE CONTRACT SCHEDULE</b>	<b>FCO-00-CORP-0000C</b>	10FT	<a href="mailto:corporate@gsa.gov">corporate@gsa.gov</a>	(800) 241-7246
00JWOD	<b>NIB/NISH PRODUCTS</b>	<b>N/A (Single Award)</b>	2FY	Susan Chin	(212) 264-2666
03 FAC	<b>FACILITIES MAINTENANCE PLUS - (Effective 1/1/03)</b> <b>Beautification Center:</b> Grounds Maintenance Services; Tree Planting/Trimming/Removal; Pest Control, Snow/Ice Removal; Other Direct Costs; Support Training/Consultation; <b>Preparation and Application of Chemical Compounds (PACC) World:</b> Surface Preparation Services (Painting of) Federal Vehicles (including Ships & Aircraft), Machinery and Other Equipment; Other Direct Costs, Support Training/Consultation Services; <b>The Service Department:</b> Elevator Inspection Services and Preventive Maintenance; Escalators, Dumb Waiters, Wheelchair Lifts & Moving Walkways with Preventative Maintenance; Fire Alarm and Suppression Systems Repair, Inspection & Maintenance; Facilities Equipment, Components & Emergency Power Operations Maintenance; Introduction of New Products & Services Related to Offered Products	<b>6FEC-E6-030292</b>	6FE	Phillip Ramirez Bradley Cornell Elaine Rasmussen	(816) 926-1299 (816) 823-1281 (816) 823-1326
056	<b>BUILDINGS &amp; BUILDING MATERIALS, INDUSTRIAL SERVICES AND SUPPLIES -</b> Warehouse Equipment & Supplies; Air & Water Purification and Sewer Treatment Equipment; Maintenance & Repair Shop Equipment; Pre-Engineered/Prefabricated Buildings & Structures; Above Ground Storage Tanks, Fuel Dispensing Units and Fuel Management Systems; Building Materials; Power Distribution Equipment, Generators and Batteries; Solar Energy Systems, Energy Saving Lighting Products and Specialty Lighting	<b>7FCI-F8-03-0056</b>	7FC	See Clause CP-FSS-3	(pg. 3 of solic)

O73	<b>FOOD SERVICE, HOSPITALITY, CLEANING EQUIPMENT AND SUPPLIES, CHEMICALS AND SERVICES</b> - Chemicals and Chemical Products (Group 68); Recycling Collection Containers and Waste Receptacles (Group 72); Food Service Equipment, Supplies & Services (Group 73); Cleaning Equipment, Accessories, Janitorial Supplies, Cleaning Chemicals & Sorbents (Group 79); Toiletries, Personal Care Items, Linens, Lodging & Hospitality Supplies & Services, and Hospitality Wear (Group 85)	7FCM-C4-03-0073	7FC	See Clause CP-FSS-3	(pg. 3 of solic)
O78	<b>SPORTS, PROMOTIONAL, OUTDOOR, RECREATION, TROPHIES AND SIGNS (SPORTS)</b> - Fun in the Great Outdoors including Park and Outdoor Recreational Equipment, Wheel and Track Vehicles; Sports and More including Sporting Goods Equipment for all Sports; Fitness and Exercise Equipment; Turfs; Greens, Sports Floors; Swimming Pool Equipment and Supplies; Musical Instruments, Parts and Accessories; Theatrical Equipment and Supplies; Entertainment Systems; Toys; Preschool Aides; Games; Crafts; Hobbies; Sports Clothing and Accessories, including Uniforms and Athletic Shoes; Signs and Safety Zone Products; Trophies, Awards, Promotional Items, Trade Show Displays and Exhibit Systems	7FCM-M5-03-0078	7FC	See Clause CP-FSS-3	(pg. 3 of solic)
O84	<b>TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITY MANAGEMENT SYSTEMS, FIRE, RESCUE, &amp; SPECIAL PURPOSE CLOTHING, MARINE CRAFT &amp; EMERGENCY/DISASTER RESPONSE</b> - Marine Craft & Equipment; Fire-fighting and Rescue Equipment, Urban and Wildlife; Alarm & Signal Systems, Facility Management Systems, Professional Security/Facility Management Services, Guard Services; Special Purpose Clothing; Law Enforcement and Security Equipment	7FCI-L3-03-0084	7FC	See Clause CP-FSS-3	(pg. 3 of solic)

<p>23 V</p> <p>(cont'd)</p>	<p><b>VEHICULAR MULTIPLE AWARD SCHEDULE (VMAS)</b> - Medium and Heavy Conventional Cab &amp; Chassis, Cab Maintenance/Line Body Trucks; Refrigerated Van Body Trucks; Stake Trucks and Stake Bodies; Truck Tractors; Dump Trucks; Remanufactured Engines, Transmissions, Differentials &amp; Rear Axle Assemblies &amp; Electric Motors; Wild Land Fire Fighting Vehicle Bodies; Enclosed Concession Trailers, Mobile Shell Sound Stage Trailers; Dry Cargo Van Trailers; Low Bed Trailers and Platform Trailers (5th Wheeled Type); Anti-Glare Mirrors &amp; Assemblies; Bed Liners, Tarps, Cargo Covers; Truck Mounted Hoist; Tow Hooks; Trailer Towing Packages; Tool Boxes; Mud Flaps; Remote Control Deadbolt Locks; Security Systems; Law Enforcement Emergency Signal Systems (such as sirens, light bars, spot &amp; flood lights); Beacon Warning Devices; PA Speakers, Systems &amp; Control Consoles; Law Enforcement Vehicle Barriers &amp; Shield; Rollover Protection Vehicle Restraint Systems; Electric Vehicular Lights &amp; Fixtures; Equipment for Service Vehicles (i.e. bins, cabinets and/or drawers for inside vans); Ladder Racks for Exterior Portable Commercial Washers; Mounted Video Equipment for Vehicles;</p> <p>Vehicle Window or Mirror Treatments; Interior &amp; Exterior Vehicle Attachments for Convenience; Vehicular Insert Dump Bodies; Service and Line Bodies; Vehicle Mounted Personnel Lifts, Digger Derricks and Cable Placers; Construction Equipment &amp; Attachments; Snow Maintenance</p> <p>Equipment; Winches &amp; Cranes Vehicle Mounting; Clearing &amp; Cleaning Equipment; Woodchipping/Shredders, Stump Removal and Tub Grinding Equipment; Street Repair and Miscellaneous Construction Equipment; Leased Equipment; Spare Parts; Truck and Tractor Mounted Attachments; New Technologies; Steel Storage Shelves for Automotive Parts (free standing racks) Fire Fighting Vehicles and Accessories (Chassis &amp; Vehicle Glider Kits); Waste Disposal Vehicles and Accessories; Trailers and Accessories</p>	<p><b>FFAH-C2-99-0235</b></p> <p><b>FCAP-S2-96-2601</b></p>	<p>FFA</p> <p>FFA</p>	<p>Yveth Mohamed</p> <p>Ira Herman</p>	<p>(703) 308-4151</p> <p>(703) 305-6305</p>
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36	<p><b>THE OFFICE, IMAGING AND DOCUMENT SOLUTION</b> - (Includes previous schedules 36 IV, 67 II &amp; III, 74 IV, and 733 1.) Operating Lease Plan for Copiers and all Other Products; Overseas Purchase of Copiers, Accessories and Supplies; Rental/Lease to Own Plans; Maintenance and Repair Service Agreements; Multi Media Office Cabinets, Displays and Filing Systems including Pocket Card Frames and Portfolios; Processing Equipment for Photographic &amp; Radiographic Applications; Photographic Services and Solutions; Photographic Laboratory Systems; Projection Screen, Stand, Printer (Enlarger) Systems; Projectors and Electronic Whiteboards; Cameras &amp; Accessories; Photo Digital Technologies; Product Support for Photographic Products and Services; Typewriters; Security Applications for Business Machines &amp; Office Equipment; Dictating and Transcribing Machines and Systems; Mail Processing Machines, Systems &amp; Related Software, Personal &amp; Document ID Systems; Date and Time Stamps; Time &amp; Attendance Program Systems; Rental Plan for Postage Meters and Related Mailing Equipment; Money Handling and Processing Machines; Calculators; Stencil Cutting</p>	<b>FCGE-C1-00-0001</b>	FCG	Anita Little Evangelina O'Neal	(703) 305-6506 (703) 305-6322
(cont'd)	<p>Machines; Office Products for the Impaired; Copiers with Cost-per-Copy Plans and Flat Rate Monthly Fee Copying Plans; Other Direct Costs; Introduction of New Products/Services; Consumable Supplies for Copiers, Computers, Printers &amp; Fax Machines; Transparency Film; Maintenance Service Agreements for all Other Equipment; Repair, Replacement and Spare Parts for Equipment other than Copiers including Associated Accessories &amp; Attachments; Paper Handling Equipment; Post Copying/ Finishing Equipment/Supplies; Shredding, Disintegrator and Industrial Machines; Digital Duplicating Equipment; Multi Media Readers, Reader-Printers &amp; Systems; Network, Optical Imaging Systems and Solutions; Microphotographic Film, Paper, Chemical Preparation &amp; Equipment; Needs Assessment &amp; Analysis Services; Education &amp; Training Support</p>	<b>FBGT-GG-020001</b>	FBG	Guy Galloway Ed Kelliher	(703) 305-6000 (703) 305-7389
451 III	<p><b>DOMESTIC DELIVERY SERVICES</b> - Includes Express Small Package and Express Heavyweight Delivery Services (with delivery requirements for Same Day, Next Day, Two Day and Three Day Delivery; and Ground Small Package Delivery Service with day-definite delivery. All services are for shipments in the U.S., Alaska, Hawaii, and Commonwealth of Puerto Rico.</p>				

51 V	<p><b>HARDWARE SUPERSTORE</b> - Includes Lawn Mowers, Tractors, Utility Vehicles, Edgers, Trimmers, Tillers, Spreaders, Sprayers, Vacuums, Sweepers, Snow Blowers &amp; Throwrs, Cattle Guards, Chain Saws, Part &amp; Accessories, Houseyhold &amp; Office Appliances, Tools, Tool Kits, Tool Boxes, Woodworking &amp; Metal Working Machiners, Related Leasing &amp; Rentals, Paints, Sealants, Adhesives &amp; Lubricants; <b>Appliance Dept.</b></p>	6FEC-E6-970173	6FE	See Below:	
	<p>(Office &amp; Household Appliances &amp; Accessories, Domestic &amp; Export such as Refrigerators; Freezers; Microwaves; Ranges; Clothes Washers &amp; Dryers; Laundry Centers; Dishwashers; Water Coolers; Window, Wall, Ceiling &amp; Portable Air Conditioners; Drinking Water Dispensers; Air Purifiers; Circulating and Ceiling Fans; Evaporative Air Coolers; Combination Appliances; Ancillary Services such as: Extended Warranty, Installation, Removal &amp; Trade-In of Products and Introduction of New Products &amp; Services); <b>Hardware Store Department</b> (Walk-in and</p>		Attachment 5 <i>Appliances</i>	Carol Clark Ellen Upchurch	(816) 926-5842 (816) 926-7808
	<p>Walk-out and Catalog Service, Commercial Products and Services);</p>		Attachment 3 Hardware	Judith Ross Ellen Upchurch	(816) 823-1286 (816) 926-7808
	<p><b>Lawn &amp; Garden Department</b> (Mowers; Mowing Implements, Tractor Drawn or Mounted; Tractors, Gas and Diesel without Implements, Lawn &amp; Garden Dedicated; Various Lawn &amp; Garden Implements Not Tractor Drawn or Mounted; Cattle Guards; Chain Saws; Accessories and Replacement Parts; Hand Tools Specifically Lawn &amp; Garden Dedicated; New Products and Services); <b>One Stop Paint Shop Department</b> (Aerospace and</p>		Attachment 7 <i>Lawn/Garden</i>	Cheryl Sharp Jay Willingham Ellen Upchurch	(816) 823-1807 (816) 823-1285 (816) 926-7808
	<p>and Marine Commercial Coatings, Adhesives &amp; Sealants; Vehicle, Industrial and Architectural Commercial Coatings, Adhesives and Sealants; Stains, Varnishes, Sealers, Shellacs &amp; Lacquers; Coating Removers, Applicators and Accessories; Recycled Latex Paint; Paint Brushes; Petroleum &amp; Fuel; Introduction of New Products and Services);</p>		Attachment 4 <i>Paint Shop</i>	Dan Perkins Lori Kunellis Jay Willingham	(816) 823-1717 (816) 926-7676 (816) 823-1285
(cont'd)	<p><b>Tools Department</b> (Industrial Hand Held Tools, Powered &amp; Non-Powered; Portable Tool Boxes, Tool Kits; Cabinets &amp; Chests; Introduction of New Proucts and Services; Accessories &amp; Ancillary Services such as Training, Consultation, Operator Instructions, and/or Tool Kit Assembly</p>		Attachment 6 <i>Tools</i>	Cheryl Sharp Kim Kittrell Joyce Swope	(816) 823-1807 (816) 823-1288 (816) 823-1714
	<p>and Etching; <b>Wood Working and Metal Working Department</b> (Machinery, Equipment &amp; Related Accessories; Maintenance of Wood Working and Metal Working Machinery &amp; Equipment)</p>		Attachment 8 <i>Wood/Metals</i>	Cheryl Sharp Jay Willingham Ellen Upchurch	(816) 823-1807 (816) 823-1285 (816) 926-7808

520	<b>FINANCIAL &amp; BUSINESS SOLUTIONS (FABS)</b> - Program Financial Advisor; Transportation Audits; Accounting & Budgeting; Complementary Financial Management Services (and Outsourcing of Recurring Commercial Activities); Audit & Financial Training Services; Business Information Services; Transaction Specialist; Due Diligence & Support Services; Debt Collection; Loan Servicing and Asset Management; Professional Legal Services; Financial & Performance Audits; Complementary Audit Services; and Recovery Audits	<b>FCXB-F4-020002</b>	FCX	Bertha Gelhaus	(703) 305-7130
539	<b>SOLUTIONS AND MORE (SAM)</b> - <i>Effective 4/1/03, this Schedule is no longer valid. It has been broken into several new schedules.)</i>	N/A	7FC		
58 I	<b>PROFESSIONAL AUDIO/VISUAL, TELECOMMUNICATIONS, AND SECURITY SOLUTIONS</b> - Recording and Reproducing Video & Audio Equipment including Spare and Repair Parts & Accessories; Leasing; Monitors and Monitor-Receivers; Television Cameras, Color or Monochrome; Audio Equipment; Closed Circuit/Surveillance Equipment; Telecommunications Equipment; Ancillary Services; International Sales; Introduction of New Products	<b>3FNG-RG-020001</b>	3FNG	Robert Gever	(215) 446-5026
599	<b>TRAVEL SERVICES SOLUTIONS</b> - Corporate Housing Lodging Services and Extended Stay Lodging Services	<b>FBGT-VH-030001</b>	FBG	Van Hale Brenda Samuels	(703) 305-7967 (703) 305-6280
621	<b>FINANCIAL ASSET SERVICES</b> - Due Diligence & Support Services; Equity Monitoring & Transaction Administration; Introduction to New Services; Loan & Other Asset Servicing/Management; Professional Legal Services; Program Financial Advisor; Transaction Specialist	N/A	FBG	<b>See #520</b>	
621 I	<b>PROFESSIONAL AND ALLIED HEALTHCARE STAFFING SERVICES</b> - For additional information please browse the Veterans Affairs web site ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquis. Center.		VA		(708) 786-5180
65 I B	<b>PHARMACEUTICALS AND DRUGS</b> - For additional information please browse the Veterans Affairs website ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquisition Center.		VA		(708) 786-5180
65 II A	<b>MEDICAL EQUIPMENT AND SUPPLIES</b> - For additional information browse the Veterans Affairs web site ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquisition Center.		VA		(708) 786-5180

65 II C	<b>DENTAL EQUIPMENT AND SUPPLIES</b> - For additional information browse the Veterans Affairs website ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquisition Center.		VA		(708) 786-5180
65 II F	<b>PATIENT MOBILITY DEVICES (INCLUDING WHEELCHAIRS, SCOOTERS, WALKERS, ETC.)</b> - For additional information please browse the Veterans Affairs website ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquisition Center.		VA		(708) 786-5180
65 V A	<b>X-RAY EQUIPMENT AND SUPPLIES (INCLUDING MEDICAL AND DENTAL X-RAY FILM)</b> - For additional information please browse the Veterans Affairs web site ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquisition Center.		VA		(708) 786-5180
65 VII	<b>INVITRO DIAGNOSTICS, REAGENTS, TEST KITS AND TEST SETS</b> - For additional information please browse the Veterans Affairs website ( <a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a> ), or call the National Acquis. Center.		VA		(708) 786-5180
653	<b>GOVERNMENTWIDE EMPLOYEE RELOCATION SERVICES</b> - Agency Customization & Additional Services; Move Management and Property Management Services; Home Sale Services; Training and Travel	FCXA-A3-000001	FBG	Guy Galloway Ree Momb	(703) 305-6000 (703) 305-5908
66 II C	<b>GENERAL PURPOSE LABORATORY EQUIPMENT AND SERVICES</b> - Animal Caging Equipment and Accessories; Refrigeration Equipment; Environmental Chambers and Accessories; Laboratory Equipment and Supplies; Temperature Measuring Devices	N/A	FCG	See #66 II N	
66 II J	<b>TEST &amp; MEASUREMENT EQUIPMENT, AVIONICS EQUIPMENT, UNMANNED AERIAL VEHICLES, AND RELATED SERVICES</b> - Microwave/Millimeter Wave Antennas & Instrumentation Subcomponents; Avionics Test Equipment; Unmanned Aerial Vehicle Systems & Support; Combination & Miscellaneous Instruments; Electrical & Electronic Properties Measuring & Testing Instruments, such as: Chart Recorders;	FCGS-W8-98-0316	FCG	Tracy Sentelle	(703) 305-6777

(cont'd)

Data Acquisition & Logging Systems; Transducers & Related Options and Accessories; Amplifiers & Filters; Calibration Instruments; Component Analyzers & Testers; Oscilloscopes & Accessories; Communication Equipment Testers & Analyzers; Signal Generators; Electronic Counters and Frequency Meters; Modular & Mainframe Instruments; Relay & Circuit Breaker Test Sets; Global Positioning System (GPS) Receiver Test Sets; Soldering, Desoldering & Repair Equipment; Laboratory Power Supplies; Panel Meters; Temperature & Heat Measuring & Controlling Instruments; Object Locators; Leasing of Equipment and Repair & Maintenance; Calibration Traceability Certificates; Extended Warranty & Service Agreements; Technical Training & Support; New Products and Services

66 II N

**CHEMISTRY, BIOCHEMISTRY, CLINICAL INSTRUMENTS, GENERAL PURPOSE LABORATORY INSTRUMENTS AND SERVICES -**

Various Microscopes (i.e. Electron, Metallographic, Multipurpose, Conventional Upright & Inverted), Accessories & Options; Reusable and Disposable Lab Plastic Ware & Glass Ware; Lab Ware Other Than Plastic or Glass; Lab Water Purification Devices, Systems, Accessories, and Options; Waste Solvent Recovery Systems; Thermometers; Laboratory Support Apparatus; Contact Heat Sensing Devices; Filter Elements; Tissue Grinding, Processing & Cell Disruption Apparatus; Modular Lab Furniture Systems, Accessories & Options; Benches, Lab Carts, Special Purpose Laboratory Furniture & Accessories & Options; Workstation Design/ Installation; Lab Meters (PH & Ion Selective); Borescopes & Fiberscopes, Options and Accessories; Titrators & Titration Systems; Lab Centrifuges; Microtomes and Microtomercryostats, Accessories & Options; Lab Stirrers & Mixers; Tissue Embedding Equipment; Lab Industrial Scales, Balances and Related Accessories & Options; Animal Caging Equipment, Systems and Accessories; Chemical Analysis Instruments, Chemistry and

Elemental Analyzers; Gas and Liquid Chromatographer & Mass Spectrometer Systems; Liquid Scintillation Systems and Gamma Counters, Accessories & Options; Blood Cell Analyzers for Clinical Hematology; Blood Gas and Electrolyte Analyzers; Blood Coagulation Analyzers and Timers; Biomolecule Analyzers & Synthesizers; Thermal Analyzers; Pipettors and Pipetting, Diluting & Dispensing Devices and Systems; Robotic Labware Handling Devices and Systems; Microplate Readers and Reading Systems and Washers; Video Image Analyzers & Analysis Systems, Accessories and Options; Spectrometers (Infrared, Ultraviolet, Visible, Near Infrared, Fluorescent, etc); X-Ray Spectrometers

FCGS-X2-02-0120

FCG

John Terrell

(703) 305-5956

(cont'd)	and Diffractometers; Atomic Absorption & Emission Spectrometers (including Flame, Spark, Arc and Laser Types); Equipment Maintenance & Leasing; Technical Training and Application Development Support; Extended Warranty, Service Agreements and New Product Support Options				
66 II Q	<p><b>GEOPHYSICAL, ENVIRONMENTAL ANALYSIS EQUIPMENT AND SERVICES</b> - Air Sampling Equipment &amp; Automatic Gas Alarms; Air Temperature, Solar Radiation and Barometric Pressure Measuring Instruments; Atmospheric and Video Computer Display System; Environmental Data Logging &amp; Communications Equipment; Flood Data Acquisition Systems; Gas &amp; Particle Analyzers; Global Positioning Systems (GPS) and Instruments; Humidity, Precipitation &amp; Wind Measuring Instruments; Liquid and Gas Flow and Level Instruments; Meteorological Platform, Enclosures and Sounding Balloons; Noise Analyzers; Oceanographic, Analysis and Display Systems; Radioactivity Detectors; Seawater Sampling and Salinity Measuring Equipment; Seismic &amp; Sub-surface Profiling Systems; Surveying Equipment; Soil, Plant Moisture Analyzers; (cont'd)Storage Tank Leak Detectors; Underwater Releases, Transponders, Buoys and Platforms; Water Current Meters; Water Monitors; Water Samplers, Quality Meters &amp; Analyzers; Services and Product Support Options such as Equipment Maintenance &amp; Repair, Extended Warranty, Service Agreements, Technical Training &amp; Support</p>	<b>FCGS-X6-98-0273</b>	FCG	Linda Poole	(703) 305-6528
66 III	<p><b>CLINICAL ANALYZERS, LABORATORY, COST-PER-TEST</b> - High &amp; Low Maintenance, High &amp; Low Complexity Analyzers for: Clinical Immunochemistry, Chemistry, Coagulation, Hematology, Microbiology, and Urinalysis.) For additional information please browse the Veterans Affairs website (<a href="http://www.va.gov/oa&amp;mm/nac/fsss.htm">www.va.gov/oa&amp;mm/nac/fsss.htm</a>), or call the National Acquisition Center.</p>		VA		(708) 786-5180
69	<p><b>TRAINING AIDS AND DEVICES</b> - Self Instruction, Instructor-Led Training; Teaching Machines and Devices; Prepared Instructional Material (Printed, Audio and Visual); Multi Media Program Kits, Course Development and Test Administration</p>	<b>2FYG-JH-00-0002</b>	2FY	Spring Wells Lloyd Brown	(212) 264-3553 (212) 264-0943
70	<p><b>GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES</b> - Leasing of Products and Daily &amp; Short Term Rental of IT Equipment; Purchase of Equipment such as: Telephone, Audio and Video Teleconferencing; Communications Security; Facsimile; Broadcast Band And Two-Way Radio; Microwave</p>	<b>FCIS-JB-980001</b>	FCI	Various or <a href="mailto:it.center@gsa.gov">it.center@gsa.gov</a>	(703) 305-3038

<b>(cont'd)</b>	<p>Radio; Satellite Communications, Radio Transmitters &amp; Receivers (Airborne); Radio Navigation Equipment &amp; Antennas; Pagers and Public Address Systems; Misc. Communications Equipment; Fiber Optic Cables and Harnesses; Coaxial Cables; Desktop Computers; Servers; Professional Workstations; Laptop/Portable/Notebook Computers; Large Scale/Mainframe Computers; Optical/Imaging Systems; Other I/O and Storage Devices; Communications Equipment; Other ADP Support Equipment; Microcomputer Control Devices; Telephone Answering and Voice Messaging Systems; ADP Boards; Installation of ADP Equipment, Telephone Equipment, and Used Equipment; Graphic Related Equipment (Light Pens, Digitizers, Touch Screens); Digital Cameras; Memory, Display Monitors, Modems, Printers, Projectors, Scanners, Speakers, VideoCards, Web Cams, Airborne Radar Equipment, Equipment for the Physically Challenged; Wireless Services; Equipment Maintenance; Electronic Commerce Services (E-Mail, Internet Access, Navigation, Value Added Network, Other Data Transmission Services); Term Software &amp; Perpetual Software Licenses; Software Maintenance; Media,</p>				
	<p>Classroom Training; IT Services including Resources &amp; Facilities Mgmt., Database Planning &amp; Design, Systems Analysis and Design, Programming Millennium Conversion and Implementation Support, Network Services, CAD/CAM, Desktop Management, Subscriptions and Publications; Backup/Security</p>				
<b>71 1</b>	<p><b>OFFICE FURNITURE</b> - Furniture Systems and Workstation Clusters; Executive Furniture Single Item Accent &amp; Specialty Pieces; Tables and Accessories; System Type Tables &amp; Accessories; Acoustical Partitions, Demountable Walls, and Accessories; Vertical Surface Attachment Panels and Accessories; Acoustical Wall Treatments; Upholstered Seating; Multiple and Multipurpose Seating; Stacking Chairs and Dollies or Trucks Designed to Support Stacking Chairs; Work Surfaces, Workstations, Computer Furniture and Accessories; Display and Communication Boards, Wall Stations, and Accessories; Filing and Storage Cabinets, Shelves, Mobile Carts, Dollies, Racks &amp; Accessories; Blueprint Filing Cabinets; Form Files; High Density Movable Filing Systems &amp; Accessories; Executive Office &amp; Conference Room Furniture; Coordinated Tables, Case Pieces &amp; Accessories; Remanufactured Furniture; Reconfiguration and Relocation Services; Design and Layout Services; Installation Services; Leased Furniture Systems; Rental Furniture; International Products; Introduction of New Products</p>	<b>3FNO-M1-010001</b>	3FN-CO	<p>Glenda Lambert Carl Barbee</p>	<p>(703) 305-5536 (703) 305-5057</p>

71 II	<b>HOUSEHOLD AND QUARTERS FURNITURE</b> - (Leased/Rental Available): Cabinets; Wall Units & Loft Group; Dormitory, Quarters & Residential Casegoods & Beds; Chairs (for Dining Room & Desk), Side Chairs, Period Style & Bar Stools; Upholstered Seating; Casual & Outdoor Furniture & Accessories; Installation Services; International Products; Introduction of New Products/Services (INPS)	<b>3FNH-F6-020002</b>	3FN-CO	Carmel Pizzuti Thomas Murray	(703) 305-6634 (703) 305-6016
71 II H	<b>PACKAGED FURNITURE</b> - Packaged Offices; Healthcare Exam Room, Waiting Room, and Office; Healthcare Long Term Care Room; International Products, Introduction to New Products (See Points of Contact in the right column for <b>H</b> healthcare, <b>D</b> orms and <b>O</b> ffice.)	<b>3FNH-A3-000001</b>	3FN-CO	Wanda Bowman ( <b>H</b> ) Darlene Walsh ( <b>D</b> ) Helen Zivkovic ( <b>O</b> )	(703) 305-5213 (703) 305-6282 (703) 305-5894
71 II K	<b>COMPREHENSIVE FURNITURE MANAGEMENT SERVICES</b> - Project Management and Assets Management (Furniture & Furnishings Related); Reconfiguration & Relocation Management (Furniture & Furniture Related); Packaged Environments & Assets Maintenance (Furniture & Furniture Related); Furniture Design and Layout	<b>3FNC-B3-003001</b>	3FN-CO	Rose Hudgens	(703) 305-5839
71 III	<b>SPECIAL USE FURNITURE</b> - Preschool, Classroom, and Training Room Furniture; Preschool & Classroom Storage; Children's Furniture (and Accessories for use in Daycare & Preschool Centers); Auditorium and Theater Seating; Lecterns, Floor or Table Top Models; Library Furniture: Display Racks, Shelving & Bookcases (Wood or Metal); Card Catalog Cabinets; Cafeteria & Food Service Furniture; Mail Sorting and Distribution Furniture; Mail Lock Boxes; Correctional Institution Furniture; Drafting Stools; Clothing Lockers & Locker Benches; Workbenches; (continued)  Worktables, Warehouse Storage & High Density Storage Cabinets (sold as components or pre-configured units); Modular Cabinets, Support Panels and Work Surfaces; Industrial Furniture Accessories or Components; Museum and Hazardous Materials Storage; Hospital Beds and Accessories; Hospital Patient Room Furniture; Medical Head-Walls or Patient Service Columns/Systems; Hospital Recliners; Geriatric and Convalescent Chairs; Metal Cantilever Style Bookstacks; Interior Design and Layout Services; Installation Services; International Products; Introduction of New Services & Products	<b>3FNH-F6-010003</b>	3FN-CO	Wanda Bowman Thomas Murray	(703) 305-5213 (703) 305-6016
71 III E	<b>MISCELLANEOUS FURNITURE</b> - Filing Cabinets (Steel, Uninsulated, Security, General Filing & Storage); Insulated Safes; Depository & Room Safes; Security Vault Doors & Accessories; Map & Plan Files and Accessories; Comsec Containers; Special Access Control Containers,	<b>3FNG-BA-030001</b>	3FNG	Beth Arnold-Messick	(215) 446-5024

<b>(cont'd)</b>	Introduction of New Products; Utility Locker, Key Rack, Wall Key Cabinet; Caster Base; Interior Components (Plan Hold Rack/Assembly; Vertical Posts; Shelf; Cross Tray Insert; Drawers; Drawer Liner & Drawer Inserts; International Products				
<b>72 I A</b>	<b>FLOOR COVERINGS</b> - Broadloom Carpet; Carpet Tiles & Cushions; Mats & Matting (with & without Logo's); Floor Covering Accessories and Services; Hard Surface Tile & Sheet Flooring; Recycled and/or Biobased Content Flooring; Flooring Recycling Programs; Optional Installation for Carpet and Hard Surfaces; International (Worldwide) Products; Introduction of New Products	<b>3FNH-F3-00F002</b>	3FN-CO	Wanda Bowman Sherrill Marlow	(703) 305-5218 (703) 305-6214
<b>72 II</b>	<b>FURNISHINGS</b> - Window Treatments including Draperies and Accessories, Venetian & Vertical Blinds & Hardware; Coordinating Bedspreads and Comforters; Cubicle Curtains & Hardware; Wall Art including Paintings, Photographs & Posters; Artificial Trees, Plants, Dried Foliage, & Planters for Indoor Use; Other Decorative Wall or Tabletop Accessories (such as Mirrors, Wall Clocks & Non-electrical Scones, Oriental Style Ginger Jars, Bowls & Urns); Floor, Table & Wall Lamps; Track Lighting; Ceiling Lights (Chandeliers) & Picture Lights; Window Shades and Replacement Lamp Shades; Optional Ancillary Services (such as Installation, Measuring & Design Services for Window Coverings; Wall Art & Cubicle Curtains; Lamp Installation & Minor Wall Preparation); Overseas (International) Fabric; Introduction of New Products	<b>3FNG-PL-990008</b>	3FNG	Patricia Longo	(215) 446-5021
<b>732 I A</b>	<b>BUSINESS INFORMATION SERVICES (BIS)</b> - Related Software; Customization; Electronic & Non-Electronic Business Information Svcs.	<b>N/A</b>	FCX	<b>See #520</b>	
<b>733 I</b>	<b>MAIL MANAGEMENT SERVICES</b> - Mail Room Admin. Support, Mail Presort, List Management Services, Miscellaneous Mail Services, Mail Room Ergonomic Analysis Services, and Introduction of New Services	<b>N/A</b>	FCG	<b>See #36</b>	
<b>736</b>	<b>TEMPORARY ADMINISTRATIVE AND PROFESSIONAL STAFFING SERVICES (TAPS)</b> - Temporary Admin. & Professional Staffing Services are 100% Set Aside for Small Businesses	<b>7FCM-N6-03-0736</b>	7FC	Natalie Allen ( <i>Contractors A - L</i> ) Sherry Thompson ( <i>Contractors M - Z</i> )	(817) 978-3517 or (817) 978-7145

738 I	<b>MARKETING, MEDIA AND PUBLIC INFORMATION SERVICES (FULL SERVICE)</b> - Commercial Art and Graphic Design Services; Commercial Photography Services; Direct Mail Services; Introduction of New Products or Services; Market Research, Media Analysis & Related Services; Press	<b>FCXA-S7-990001</b>	FCX	Marion Williams Alan Taylor	(703) 305-6906 (703) 305-6133
(cont'd)	and Public Relations; Public Education & Outdoor Marketing and Media Services; Radio, Television & Public Service Announcement Services; Trade Shows/Exhibits, Conference & Event Planning Services; Videotape and Film Production Services; Website Design & Maintenance, etc.				
738 II	<b>LANGUAGE SERVICES</b> - Interpretation Services; New Item Technology; Training and Educational Materials; Translation Services	<b>TFTP-GC-017382</b>	10FT	<a href="mailto:language@gsa.gov">language@gsa.gov</a>	(800) 241-7246
738 X	<b>HUMAN RESOURCES MANAGEMENT AND EEO SERVICES</b> - Alternative Dispute Resolution, Employee Relations and Assistance, EEO Counseling, Inquiry, Resolution Attempt and Preparation of Analysis, Outplacement, Review & Integration Services, Pre-employment Screening, Recruitment and Internal Placement, Reference Materials, Off-the-Shelf Training & Consulting, Workers' Compensation, On-Line Reporting System (Optional), Report of Inquiry Regarding Notices of Intent to Sue, Consolidated Cases, General Support Services, Recommended Final Agency Decision on Allegations	<b>2FYP-DR-990001</b>	2FY	Valerie Thomas	(212) 264-2496
75 I D	<b>OFFICE SUPPLIES</b> – Plotting, Fax, Chart & Recording Paper & and Supplies; Digital & Electrostatic Plotter Paper; Inkjet Cartridges (New and Remanufactured); Facsimile and Chart Recording Paper; Toner for Facsimile Machines; Fetal Monitoring Charts, Direct Print Paper and Thermal Film for Charts; Thermal Computing Paper; Adding Machine and Thermal Calculating Rolls, New Technology	<b>2FYP-DT-99-0004</b>	2FY	Cassandra Spann	(212) 264-0371

75 II A	<b>OFFICE PRODUCTS AND SERVICES AND NEW PRODUCTS &amp; TECHNOLOGY</b> - Video & Audio Tapes (reel to reel and blank endless loop); Tape Cartridges; Video Cassettes; Diskettes/Optical Disks; Disk Packs & Cartridges; CD ROMS; Anti-Glare/Anti-Radiation Screens (VDT); Cleaning Equipment & Supplies (Head, Disk Drive & Monitor Cleaners; Toner Wipes; Minivacs); Ergonomic Products (Wrist & Foot Rests); Physical Storage, Security, Protective & Related ADP Supplies; Services Related to Support of Office Products such as: Customizing & Imprinting Services; Copying Services; On-Site and Walk-In Stores; Xerographic, Printer & Fax Paper; Remanufactured Toner Cartridges (except two HP part numbers); Computer Tape; Magnetic Tape Audio Recording Cassette; Every Day Desk Items such as Staplers, Pens; Pencils; Markers; Binders; Tape; Envelopes; Helical-Scan; New Products or Technology with the potential of being more economical or efficient. (Also includes Next Day Desktop Delivery of Office Supplies.)	2FYS-AP-94-0001	2FY	Susan Chin	(212) 264-2666
75 XI	<b>OFFICE SUPPLIES</b> - Self-Adhesive Labels for Dry & Wet Toners; Laser and Computer Paper; Engineering Paper, Sheets & Rolls; Card Stock and Writing Pads; Copier Paper, Xerographic (including 3-Hole Drilled and Watermarked); Computer Paper, Index Stock (White/Colors); New Technology; Antique White & Gold Parchment Stock	2FYP-DW-940007	2FY	Cassandra Spann	(212) 264-0371
751	<b>LEASING OF AUTOMOBILES AND LIGHT TRUCKS</b> - Lease of Sedans (all Classes), Sport Utility Vehicles, Vans Light Trucks	FFAP-W1-00768	FFA	Ira Herman or Customer Care Line	(703) 305-6305 (703) 308-CARS
76	<b>PUBLICATION MEDIA</b> - Books/Pamphlets; Periodicals/Subscription Services; Mailing Lists; On-Line Bookselling Services and Associated Items; Lending Library Services	2FYG-JB-99-0002	2FY	Mary Ann DeFeo Spring Wells	(212) 264-2306 (212) 264-3553
81 I B	<b>CONTAINERS, PACKAGING &amp; PACKING SUPPLIES &amp; SERVICES</b> - Bags and Sacks, Paper & Plastic; Sand Bags & Burlap Bags; Bottles, Jars; Boxes, Cartons & Crates; Cases; Shipping Drums; Burlap & Barrier Material; Pallets, Wood, Plastic & Corrugated; Packaging & Packing of Bulk Materials; Wrapping & Strapping Materials; Performance Oriented Packaging (POP), Plastic Overpack and Hazardous Material Packaging; Maintenance, Repair & Modification of Container Systems; Packaging Services; Aluminum Foil (Food Handling Service); Paper Shipping Sacks (Closed Cell Plastic Film-Bubble Wrap), Reinforced & Cushioned; New Technology	2FYP-DJ-02-0006	2FY	Ralphine Holland	(212) 264-4173
85 I A	<b>RESTROOM PRODUCTS</b> - Toilet Tissue; Dispensers for Roll Toilet Tissue; Paper Towels & Dispensers; Introduction of New Products	2FYS-BR-02-0001	2FY	Ruth Albert	(212) 264-3515

871	<b>PROFESSIONAL ENGINEERING SERVICES</b> - Strategic Planning for Technology Programs & Activities; Concept Development & Requirements Analysis; System Design, Engineering & Integration; Test & Evaluation; Integrated Logistics Support; Acquisition & Life Cycle Management; Introduction to New Products and Services	<b>FCXB-B2-990001</b>	FCX	Bernice Harris	(703) 305-7504
871 II	<b>ENERGY SERVICES</b> - Energy Audit Services; Energy Management Program Support; Managing the Procurement and Use of Energy from Renewable Sources; Managing the Procurement and Use of Natural Gas and Electricity; Introduction to New Products and Services	<b>TFTP-EJ-000871</b>	10FT	<a href="mailto:energy@gsa.gov">energy@gsa.gov</a>	(800) 241-7246
872	<b>AUDITING SERVICES AND FINANCIAL MANAGEMENT SERVICES</b>	<b>N/A</b>	FCX	<b>See #520</b>	
873	<b>LABORATORY TESTING &amp; ANALYSIS SERVICES</b> - Mechanical, Chemical & Electric Testing & Analysis Services; Geo-technical and Thermal/Fire Testing & Analysis; Introduction of New Testing & Analysis Services	<b>FCGS-Y9-01-0192</b>	FCG	Carmen Johnson	(703) 308-1450
874	<b>MANAGEMENT, ORGANIZATION, AND BUSINESS IMPROVEMENT SERVICES (MOBIS)</b> - Consulting, Facilitation, Survey and Training Services; Support Products; Privatization Support Services and Documentation; Alternative Dispute Resolution (ADR) Services; Program Integration & Project Management Services; Introduction of New Services	<b>TFTP-MC-000874</b>	10FT	<a href="mailto:mobis@gsa.gov">mobis@gsa.gov</a>	(800) 241-7246
874 V	<b>LOGISTICS WORLDWIDE (LOGWORLD)</b> - Supply and Value Chain Management; Acquisition Logistics; Distribution and Transportation Logistics Services; Deployment Logistics; Logistics Training Services; Support Projects; Operations & Maintenance Logistics Management and Support Services; Introduction of New Services	<b>TFTP-MB-0087405</b>	10FT	<a href="mailto:logworld@gsa.gov">logworld@gsa.gov</a>	(800) 241-7246
899	<b>ENVIRONMENTAL SERVICES</b> - Remediation Services; Environmental Compliance Services; Environmental Occupational Training Services; Environmental Planning Services & Documentation; Geographic Information Systems (GIS); Hazardous Material Management Software; Remote Advisory Services; Waste Management Services; New Technology	<b>TFTP-EW-990899</b>	10FT	<a href="mailto:environmental@gsa.gov">environmental@gsa.gov</a>	(800) 241-7246

**HOW TO ACCESS GSA SOLICITATIONS:** FSS uses FedBizOpps (FBO) to post its synopses and solicitations for the Stock, Special Order, and Schedules Programs. All FSS business opportunities are currently posted on FBO including Multiple Award Schedule Standing Solicitations and the Corporate Contract. To obtain a copy of the solicitation for your product or service on the Internet at [www.fedbizopps.gov](http://www.fedbizopps.gov): Click FBO for Vendors, click arrow for the dropdown menu, scroll to and click GSA, click locations for FSS, scroll to appropriate office and click posted dates or classification code (same as the schedule number you chose.) Now select appropriate solicitation, download and print out the latest version and all related synopses, amendments, modifications, etc. **Direct all FBO related questions/problems to the FBO staff on 877-472-3779 or send an Email to [fbo.support@gsa.gov](mailto:fbo.support@gsa.gov).**